**Appendix D**

**XML Transcription Manual**

The following is a guide for encoding the features of CCCC41 in TEI-XML. The guidelines should be applied consistently when encoding the below features to ensure accurate search results.

**Letter Forms and Diacritical Marks**

|  |  |
| --- | --- |
|  | <choice>  <orig>  <g ref="#slong"/>  </orig>  <reg>s</reg>  </choice>ohte |
| A picture containing floor, cat, wall, indoor  Description generated with high confidence | r<add place="superlinear">  <metamark>  <g ref="#diacritical\_mark"/>  </metamark>  </add>ice |

**Drypoint Ruling**

|  |
| --- |
|  |
| Under the final word *wið* pictured above, there is evidence of drypoint ruling which needs to be encoded as follows:  <metamark function="ruling" resp="#marginalscribe" cert="high">wið</metamark>  As the evidence of drypoint ruling is not clearly apparent under the preceding words, the <metamark> has only been applied to *wið.* This is by far the most difficult aspect of CCCC41 to encode in TEI-XML, it is advised that transcribers avail of Mirador’s image manipulation features or GIMP image manipulation software to assist in determining the presence of drypoint ruling in the marginalia. |

**Abbreviations and Abbreviation Symbols**

|  |  |
| --- | --- |
|  | <choice>  <orig>  <g ref="#tironian\_notae"/>  </orig>  <reg>ond</reg>  </choice> |
|  | <choice>  <abbr><am>  <g ref="#thornbar"/></am>  </abbr>  <expan>  þ<ex>æt</ex>  </expan>  </choice> |
|  | <choice>  <abbr>manegu<am>  <g ref="#titulus"/></am>  </abbr>  <expan>manegu  <ex>m</ex>  </expan>  </choice> |

**Indexing Terms**

|  |  |
| --- | --- |
| **A close up of some grass  Description generated with high confidence** | <index indexName="Terms">  <term xml:lang="ang">cyrican</term>  </index> |
|  | <index indexName="Terms">  <term xml:lang="ang">  <choice>  <orig>r</orig>  <reg>R</reg>  </choice> omani  <choice>  <orig>  <g ref="#slong"/>  </orig>  <reg>s</reg>  </choice>  can</term>  </index> |